



DNA - People's Legal Services

Attorney (Tribal Court Licensed) Job Description

Requirements: Tribal Court Advocates must be licensed to practice in the applicable Tribal Court. Must have strong oral and written communication skills; the ability to travel and work throughout the DNA service area; competence in working with diverse individuals and communities, especially with Native Americans, persons of color, other marginalized communities; and a commitment to providing legal services to the poor. Preference is given to applicants with first, a college degree, and second, 1 year or more of college education. Preference is also given to applicant's bilingual in another relevant language and applicants willing to commit to stay with DNA for at least 3 years after being hired. Applicants must have acceptable references.

Responsibilities:

- (a) Provide the full range of high-quality legal services to DNA clients.
- (b) Be familiar with and follow all DNA and funder policies, and all applicable state, federal, and local regulations.
- (c) Participate in community outreach, training programs, and client education events.
- (d) Participate in remote, local, or online intake.
- (e) Perform other duties as assigned.

ACKNOWLEDGMENT

I have received this job description and have determined that it accurately reflects the position and I can perform these duties.

Print Name

Signature

Date

*DNA is an equal opportunity/affirmative action employer.
Preference given to qualified Navajo and other Native American applicants.*